

# Hancock County Public Library Job Posting

Position: Director of Public Library  
Hancock County, Kentucky

The Hancock County Public Library Board of Trustees is seeking a qualified, community focused individual with strong leadership, managerial and communication skills to serve as the chief executive officer of our library operations. This person will oversee all aspects of the library, including staff management, fiscal operations, budget implementation, strategic planning and outreach to ensure our library remains a vital part of this community.

Key responsibilities include:

- Strategic Leadership: Develop and implement the library's strategic plan.
- Fiscal Management: Prepare, present and oversee the annual operating budget in compliance with Kentucky laws and regulations.
- Personnel Management: Hire, train and supervise library staff and volunteers, maintaining a positive, supportive work environment, being flexible, accessible and approachable to all staff.
- Community Partnerships. Cultivate and maintain partnerships, existing and new, with local government, agencies, business and industries, and other community organizations.
- Programming and Collections: Work with staff to develop innovative programming for all ages and to develop and oversee diverse collections for the library to offer.

Qualifications:

Education: Bachelor's degree required. KDLA Library Certificate required or completed within five years of employment. Degree in Library Science or Information Technology from an accredited program preferred.

Experience: Minimum 3 years of administrative experience, including supervisory experience, preferably in a public library setting.

Skills: Excellent written and verbal communication skills and decision-making skills. Fiscally responsible in creating and working with budgets, with good attention to detail.

We are looking for a person of integrity, with a commitment to ethical behavior and to the core values of the library profession. We want a person with a vision for the future of the library in our community, and someone who will cultivate relationships within the community.

We offer:

A starting salary range of \$55,000 to \$70,000 based on education and experience. Benefits include health insurance and paid time off. We provide a welcoming and supportive work environment with opportunities for personal development and training.

To Apply:

Submit a resume and a letter of interest to the Hancock County Public Library Board of Trustees at [Director.applications.hcpl@gmail.com](mailto:Director.applications.hcpl@gmail.com) by July 10, 2026. Successful candidate must be available to start October 2026.