



The Hancock Co. Public Library is looking for an energetic, outgoing, creative, technology friendly, person to become part of our 5 STAR quality customer service team! We are now accepting applications for: **Full - Time Children's Librarian**

- ❖ Excellent customer service skills, punctuality, positive attitude, professional, and must love to work with kids of all ages!
- ❖ High School diploma required. Some college hours in early childhood preferred.
- ❖ Must be able to work some Tuesday and / or Thursday evenings, some Saturdays, and 8:30-5:00 days throughout the week.
- ❖ Position requires organizing, publicizing, and implementing all in-house and outreach library programming for babies through 5th grade; as well as, assisting patrons in finding materials, and other responsibilities as listed in job description. You may view a copy of the job description at either library location or on our website: www.hcplky.org
- ❖ Experience working with kids in a structured setting preferred.
- ❖ Other skills: Word, Publisher, use of Internet, use of social media
- ❖ Experience with using mobile devices such as Kindle, iPad, etc. preferred.
- ❖ Must be able to lift up to 50lbs periodically, multi-task, and give directions.
- ❖ Must have excellent telephone etiquette.
- ❖ Must be able to climb stairs, stoop, reach, and climb a step stool, frequently.
- ❖ Training on library circulation software will be provided.
- ❖ 36-40 hours per week
- ❖ Pay starts at \$10-\$13 an hour depending on experience.
- ❖ Benefits include: Health insurance, vision insurance, 12 paid holidays, paid time off, and retirement plan.
- ❖ Please come by the library to pick up an application or fill out application online on website www.hcplky.org
- ❖ Applications and resume should be returned to the library in person or by email to the address below by February 9, 2023. Position start date March 1, 2023.

Hancock County Public Library, 1210 Madison Street, Hawesville, KY 42348
Phone: (270)927-6760 Fax: (270)927-6847
Email: hcplky@gmail.com