Hancock County Public Library

1210 Madison Street, Hawesville, KY 42348 Phone: 270-927-6760 Fax: 270-927-6847

Website: www.hcplky.org
Email: hcplky1210@gmail.com

Employment Application

Please answer all questions as completely as possible. **Applicant Information** Full Name: Date: Last First M.I. Address: Street Address Apartment/Unit # City State ZIP Code Phone: _____ Email____ Date Available: _____ Social Security No.:_____ Desired Salary:\$ Position Applied for: Full Time Part Time Does the library currently employ any of your Are you legally available for employment in relatives? YES NO YES NO the United States? ☐ If yes, list relationship. YES NO If yes, when? Have you ever worked for the library? YES NO Have you ever been convicted of a felony? If yes, explain: Education High School: Address: YES NO _ Did you graduate? College: ____ Address: YES NO Did you graduate? Diploma:: П Other: Address: YFS NO _ Did you graduate? Diploma::_____

	References
Please list three professional references. (Do no	ot list relatives.)
Full Name:	Relationship:
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Job Title:	Starting Salary: \$ Ending Salary: \$
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From: To:	Reason for Leaving:
May we contact your previous supervisor for a refe	YES NO rence?
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Address:	Supervisor:
Job Title:	Starting Salary: \$ Ending Salary: \$
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a refe	rence? YES NO
Company:	Phone:
Address:	
Job Title:	Starting Salary: \$ Ending Salary: \$
Responsibilities:	
From: To:	
May we contact your previous supervisor for a refe	rence? YES NO

List all equipment a	nd computer softwa	are that you use pro	inciently			
Please summarize	any special skills or	r hobbies you have	and how each wil	be utilized if you	are employed by	y HCPL.
Explain why you wo	uld be an asset to	our HCPL Team.				
		Disclaimer	and Signature	•		_
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competency. Hancock County Public Library has a continuing commitment to ensure that fair and equal employment opportunities are extended to all qualified persons without regard to race, color, religion, sex, national origin, age,

Equal Opportunity Employer

disability, or veteran status.